

# **Greenspun School Organizational Team**

## **Minutes for meeting on December 11, 2019**

SOT members:

Rebecca Hill (parent) absent	Dana Martin (teacher) present
Andrew Slocum (teacher) present	Heather Houchens (teacher) present
Mellissa Thompson (parent) absent	Katie Gallagher (student rep) present
Diana Morgan (parent) present	Shannon Phillips (parent) absent
Armida Soderberg (support staff) absent	

Also present:

Nakia McKeever, assistant principal

- Meeting is called to order at 2:47pm
- Diana explains that minutes will be voted upon when we have a quorum
- Suggestions are offered to make membership changes to support staff representation
- Heather offers that music department support staff members may be interested in representing as part of the SOT
- Diana re-visits the issue of establishing more early bird offerings for students at Greenspun.
- Diana asks about data collection for early bird proposals, ie: staff input, student input, budget considerations
- Heather adds input about providing a Google form for 7th and 8th graders' elective choices, along with a field to provide interest in early bird options (what early bird class would you like to take, etc.)
- Dana asks for examples of how early bird has been implemented in the past, as well as at other schools.
- Nakia explains that students at Bob Miller paid for early bird PE and health.
- Diana asks if other schools are still currently offering early bird classes.
- Nakia explains that she is not aware of other schools implementing early bird options.
- Andy explains his concerns about access to early bird classes being equitable for families who might not be able to afford paying for early bird classes.
- Nakia explains that there are vouchers available to students who want to take extra classes, esp. Online.
- Dana adds that the enrichment offerings sometimes favor families with the means to afford them or provide transportation for them, and the students who

need the enrichment the most are often marginalized by circumstances beyond their control.

- Diana asks about implementation of course offering Google form survey—when it needs to be distributed, etc.
- Andy inquires about having incoming 6th graders submit their elective choices via Google form as well.
- Heather explains that Infinite Campus doesn't communicate between schools, so it would be difficult for 5th grade teachers to provide their input on leveled classes, ie. accelerated, regular, etc.
- Nakia supports this by explaining that this also does not occur between middle school and high school for course placement.
- Diana inquires about any infrastructure issues and security issues with implementing early bird access.
- Dana asks about substitute teachers for early bird classes, Heather and Nakia explain that occasionally subs are available or willing to accept early bird jobs, but also early bird classes can be cancelled via school communication ie: Remind, Parentlink
- Nakia explained that with new budget guidelines and procedures, we will have access to budget information much sooner than in previous years.
- Diana explains that we will follow up on the course selection survey at the next meeting.
- Andy laments that the “suggest an agenda item for the SOT” was not used since its implementation on the school website.
- Nakia requests that we take an SOT photo for our school website at the next meeting.
- Diana calls for any other items for new business.
- Dana asks about the timing of the budget openings and closings with the new system and guidelines.
- Andy asks SOT to consider brainstorming more fundraising ideas to help support the chromebook program and other items supported by SGF.
- Dana motions to close the meeting.
- Diana seconds, meeting is adjourned.