

Greenspun School Organizational Team

Minutes for meeting on December 17, 2022

SOT members:

Sharee Bennecke (parent) present	Andrew Slocum (teacher) present
Jeremy Marschner (parent) absent	Heather Houchens (teacher) present
Lorin Altman (parent) present	Casey Juliano (teacher) present
Elizabeth Jacobi (parent) present (virtual)	TBD (teacher)
Chunyan Lee (parent) absent	Christine Moore (support staff) present
Amanda Miller (parent) absent	Krysta Ortiz (parent) present
Emily Sanchez (student rep.) present	

Also present:

Jason Bidwell, assistant principal
Shannon Regin, assistant principal

- Sharee calls the meeting to order at 2:41pm
- Shannon introduces the costs and information about the digital electronic hall pass program, and that the program prorated cost is \$1609.59, with a \$500 one-time deposit. The yearly cost is \$2.25 per student.
- Sharee temporarily moves on to the next agenda item regarding school security.
- Jason explains that the Centrix system was enacted for an incident in the back of the school, and that the system functioned exactly as intended and notified all of the administrative members and the situation was settled quickly.
- Shannon returns to the agenda item regarding the electronic hall pass system and presents a video overview about the system.
- Shannon adds that the digital hall pass system can help Greenspun to track how many students are out in the hallways at one time, and can provide important information to help track behavior issues that occur outside of the classroom.
- Heather suggests that it would be beneficial to have teacher mentors to assist with training staff on the new system.
- Casey inquires about what students will have in their hands when excused to be out in the hallways.
- Shannon explains that students will still be required to have a physical hall pass with them at all times as well.
- Jason explains that there will be growing pains in the beginning of the implementation of a new plan and that there will be a need for troubleshooting in the beginning
- Elizabeth adds that a school where she has worked used a digital hall pass system and that it was very successful and worked very well.

- Heather asks how the system will be monitored in the hallways.
- Jason explains that campus security and admin will be monitoring the system.
- Shannon explains that the data is essential to ensuring the safety and monitoring of student activity.
- Andy adds that we should consider that subscription based safety programs can tie up school budget money for many years, and the team should not forget that there have been times budget constraints have caused challenges in budget decisions.
- Emily asks if student aides will need to have a digital pass every time they leave the room as well.
- Elizabeth adds that the student aides in her school can create their own digital passes to leave the room as needed.
- Chris asks if all staff including support staff will have access to the system, and Shannon explains that yes, they will
- Jason adds that the system will primarily be for tracking student movement and activity data.
- Heather asks Elizabeth if students at her school use the digital passes for visits to the nurse's office, front office, etc.
- Andy asks how the digital hall pass system alleviates the current issues of student activity (not going where they were supposed to, meeting up with friends, etc.)
- Shannon explains that the data helps admin know if particular students are out at the same time, and also monitors how long students are out of class throughout the day, and helps to identify patterns.
- Shannon explains that the system can also be used for behavior incentives as well.
- Casey motions to approve the purchase of the hall pass. Chris 2nds the motion.
- SOT votes unanimously to approve the digital e hall pass program.
- Sharee asks to approve the November minutes. The SOT votes unanimously to approve the November minutes.
- Sharee adds that the SOT will review the school improvement plan and the school budget at the January meeting.
- The SOT discusses the date for the next meeting.
- Heather motions to adjourn the meeting. Chris 2nds. SOT votes to adjourn. Meeting is adjourned.

Next SOT meeting is scheduled for January 18 @2:30pm