

# **Greenspun School Organizational Team**

## **Minutes for meeting on April 14, 2023**

### SOT members:

Sharee Bennecke (parent) present	Andrew Slocum (teacher) present
Jeremy Marschner (parent) absent	Heather Houchens (teacher) absent
Lorin Altman (parent) absent	Casey Juliano (teacher) present
Elizabeth Jacobi (parent) present	TBD (teacher)
Chunyan Lee (parent) absent	Christine Moore (support staff) present
Amanda Miller (parent) present	Krysta Ortiz (parent) absent
Emily Sanchez (student rep.) present	

### Also present:

Jason Bidwell, assistant principal  
Shannon Dawson, assistant principal  
Jackie Carducci, principal

- Sharee calls the meeting to order at 2:35pm
- Sharee asks SOT to review minutes from March 29. Minutes are reviewed, SOT votes to approve.
- Nakia presents expenses in excess of \$3,000 for the previous 30 days.
- Amanda inquires about the expenditures for Chromebooks, and asks about how new devices are deployed to students.
- Andy explains that devices are needed to ensure that all students have access to devices to take home, as well as extra devices on campus for students, visitors, and staff. Devices are deployed strategically to ensure the greatest amount of usability by all purchased devices.
- Sharee asks for any updates on campus safety and improvements.
- Jackie explains that recent rumors of threats to campus safety were thoroughly investigated by school police, and the threat was determined to be unsubstantiated.
- Amanda inquires if students have a thorough understanding of the safety procedures.
- Jason explains the numerous drills that are enacted throughout the school year, including fire drills and lockdown drills. He adds that practicing safety procedures during unstructured times can be challenging.
- Jackie emphasizes that safety procedures are continually reviewed and practiced by staff members.
- Casey shares an incident that occurred on campus after school that illustrated how students were able to follow the safety procedures as practiced.

- Sharee inquires about consequences for students who make threats or cause a school disturbance.
- Jackie explains that there are school district policies as well as state laws that determine the consequences as appropriate for individual incidents.
- Amanda shares that it is extremely important to parents to have more timely communication from admin regarding school safety incidents.
- Elizabeth adds that she appreciated the letter from Jackie that was sent to families regarding the recent safety incident.
- Sharee explains that it is important to families that their children receive timely communication and reassurance from school leaders.
- Amanda suggests that the school video announcements would be a good platform for sending timely communication and messages of reassurance to the student body in times of uncertainty.
- Jackie explains that the admin team can design safety drills for unstructured times of the school day, such as lunch or passing period.
- Amanda suggests that we have more in person meetings/videos to disseminate information for parents from administration, videos from administration to students after incidents for students on morning announcements. Maybe include an ongoing video message in the newsletter.
- Emily shared that some type of communication to students after incidents might help comfort students.
- Casey suggested thinking about how we can incorporate safety conversations in advisory.
- Administration said they could have a drill during unstructured time within two to three weeks.
- Mr. Bidwell said May to do a hard lock down/evacuatioin during unstructured times and we will get videos to support success with these to play during advisory.
- Emily shared that they meet with administration to ensure student behavior is addressed for the dance.
- No new items or budget concerns
- Casey motions to close the meeting and Amanda seconded it.

Next SOT meeting is scheduled for May 10, 2023 @2:30pm